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| Meeting | PMB, Telcon |
| Editor | Catherine Gater |
| Meeting date | 12 June, 2012 |
| Attendees | EGI.eu: Steven Newhouse, Catherine GaterQMUL: Steve LloydAPO: Andre-Pierre OlivierImperial: Dave Colling |
| Apologies | CERN: Bob Jones |
| Absent |  |
| Distribution | PMB members |
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1. Minutes of the last meeting

1. No corrections to the previous meeting minutes.

2. Actions from the last meeting

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| **ACTION** | **DESCRIPTION** | **RESPONSIBLE** | **DATE** | **STATUS** |
| **20110127:2** | Establish a plan for working with the Digital Library | Catherine Gater |   | Support for DL will end in May 2012, EC to be informed. **OPEN** |
| **20110127:4** | Request profile pages based on the SSO database from CESNET | Catherine Gater |   | Using iSGTW RSS feed from people profiles – no permissions issues. **CLOSED** |
| **20110511:5** | Contact EUDAT and ESFRI cluster projects via PMB contacts | Catherine / PMB | Next PMB | Advanced discussions with BioMedBridges and ENVRI. Will sign after 14 June with CRISP. **OPEN** |
| **20111018:1** | Allocate checking the trademarking and copyright actions to a member of staff. | Bob Jones | Next PMB | **OPEN** |
| **20111018:2** | Advertise the translated GridCafé sites to CHAIN, GISELA and SAGrid. | Catherine Gater | Next PMB | Leaflet distributed, participating in a remote GridCast at GISELA/CHAIN meeting. **CLOSED** |
| **20111018:3** | Send an MoU template or letter of intent to NewWorldGrid via APO. | Catherine Gater | Next PMB | Template sent but no response so far. Active collaboration and APO will join the organising committee. **OPEN** |
| **20120117:2** | Confirm the approval of the iSGTW Board ToR and date of next meeting | Catherine Gater | Next PMB | Meeting held on 4 June, ToR approved. **CLOSED** |

**DISCUSSION**

**20110127:2 Digital Library**

EC still to be formally notified of the end of support for the Digital Library in May, CG waiting until the new Project Officer, Sonia Spasova is confirmed.

**20110127:4 CESNET and SSO**

After discussion, it has proved too difficult to resolve the issues with gaining permissions to use the data in the EGI SSO in e-ScienceCity because every user would need to be asked. Also the data held in the SSO is logistical and does not include research interests, photos etc.

**DECISION:** Action is closed and the iSGTW people profiles will be used instead through a new RSS feed set up by Xenomedia

**20110511:5 MoUs**

CRISP will agree an implementation plan for working with us at the Steering Committee on 14 June. After this an MoU will be signed with them, which will include the detailed work plan.

The work plan will include reviewing their website, providing an e-newsletter template, videoing work package leaders and publicising and attending the annual event.

Travel costs will be paid up to 4.5K and after May 2013, services may be purchased from the team on a freelance basis.

**20111018:1 Creative Commons**

No further update.

**20111018:2 Advertise the translated GridCafé sites to CHAIN, GISELA and SAGrid.**

**DECISION**: Closed – services leaflet circulated to MoU partners; GridCast agreed at the CHAIN/GISELA closing event

**20111018:3 New World Grid**

APO will continue to keep an active involvement with NewWorldGrid, including joining the organising committee.

NewWorldGrid is still reorganising and is not yet in a position to sign a formal MoU – however, this would be desirable for the sustainability of the eScienceCity virtual world in the future.

**20120117:2 iSGTW Board ToR**

**DECISION**: Closed – ToR confirmed, Board meeting held on 4 June, including a representative from Indiana University, who will be the new hosts of the US editor, if funding is approved by NSF.

4. Report from PM (see slides at https://www.egi.eu/indico/conferenceDisplay.py?confId=1051)

**DISCUSSION**

**WP1: e-ScienceBriefings**

* Next e-ScienceBriefing will be on open data, released in July
* The following e-ScienceBriefing is due in September and could be on data for launch at the EUDAT annual meeting in Barcelona in October, or could be on technology transfer which would be of interest to CRISP.
* Feedback and impact reports D1.4 and D4.4 will be circulated to the PMB as early as possible for review and comment – due in July and August.

**DISCUSSION**

Collaboration agreement with ERINA+ is attached to the agenda for review by the PMB.

ERINA+ closes very soon, but e-ScienceTalk is still able to upload its data.

CG to suggest to ERINA+ that e-ScienceTalk become one of the options in the tool as an outlet channel.

**DECISION**

Summer intern at QMUL approved – to be recruited either from the TCD MSc course or through the psci-com list.

The intern will develop and implement a marketing strategy for eScienceCity, especially the Volunteer Garage site, and research multimedia materials for each section of the site.

**WP2: GridCafe**

**GridCafe**

* Main issue is to choose a point at which to change over the [www.gridcafe.org](http://www.gridcafe.org) url from the existing site to the new site within the eScienceCity.
* This needs to be considered carefully as traffic to the site is high – the eScienceCity site needs to be functionally complete, with all graphics in place and the common areas populated eg In Debate, Multimedia, News, People

**GridGuide**

* GridGuide sites are not being updated – WP1 ran a competition for the best updated site and there were only 4 marginal entries, and the prize was not awarded.
* Unlikely to meet the next milestone of an additional 25 sites due by the end of the project – previous milestone only met by e-ScienceTalk team members adding the sites, which are not being updated or expanded by the organisations.

**DISCUSSION**

Board discussed the name for the next content area to be launched, the HPC Tower.

**DECISION**

Name the area HPC tower, but use supercomputing as a term in the text.

**DISCUSSION**

GridGuide seems to have little benefit for the owners of the sites. Previously it was used to collect people profiles, but this can now be done through iSGTW.

RTM sites can now link to any website, not just the GridGuide sites, so we could add institutional web links. The disadvantage is that we will have no control over the content that the visitor will see.

**DECISION**
To consider how to take GridGuide forward into PY3, we need an action plan for the GridGuide for the final year of the project

**ACTION:** CG to propose an action plan for the GridGuide for approval by the PMB before the PY2 review

**Real Time Monitor**

* Update work on the graphics for data transfers
* Consolidating the layers to show the different feeds ie GEANT, gLite, PANDA

**WP3: iSGTW**

* Staffing issues have been the key challenge in the last quarter.
* Jacqui Hayes, Miriam Boon and Vivian Chang will all have left by 15 June
* New EU Editor will join CERN on 1 August
* New US Editor may join Indiana University by September / October if NSF funding is approved
* New Asia-Pacific editor being sought, cover being provided by the existing team in the interim
* iSGTW to take a 2 week break in publishing in July due to low staffing – approved by the Advisory Board and the editors are to advise of the dates of publishing in June and July
* CG still discussing additional effort / contributions from PRACE and XSEDE
* Subscriber numbers likely to drop substantially as the list has not been cleaned on an ongoing basis – up to 1500 addresses may be auto-removed from the list in the coming months
* CG following up with the EC on approval of the 8K project funds allocated for website maintenance, needed after Fermilab support to Xenomedia ceases in September – feedback expected from the financial and legal in the next 2 weeks

**DISCUSSION**

The number of weekly subscribers is fairly static and may fall as a result of removing the defunct addresses.

Page views from social media sources eg Twitter are an increasing proportion of the total traffic to the iSGTW website.

Need to make it clear to the project reviewers in the impact reports that the pattern of interaction with iSGTW is changing from a weekly engagement to a transitory interaction. This is a general trend for online publications and one that we should respond to.

**DECISION**

CG to meet with Maria Ramalha of PRACE at ISC’12 on 17 June

CG to meet with Daphne Siefert-Herron of Indiana University and XSEDE dissemination team at XSEDE’12 in Chicago, 16-19 July

**WP4: Management**

* Kirsti Ala-Mutka being replaced by Sonia Spasova as project officer, to be formally confirmed shortly
* eScienceTalk and eFiscal reviews will be held back to back in Brussels – 15&16 October
* 10th e-Infrastructure Concertation meeting likely to be held in February 2013 in Brussels
* Non reporting of effort by several partners for the quarterly reports – this needs to be addressed as effort figures are low

3. Status of Deliverables and Milestones

Covered in the PMs report.

4. Review of risk register

Risk register reviewed.

R15 Website taken offline at short notice - reduced to green risk as a result of the server move of the iSGTW website to QMUL

5. Project Issues

Covered in the PMs report.

No additional issues raised.

7. Sustainability

* CRISP is potentially willing to pay for e-ScienceTalk team services post May 2013, but will not fund core work eg iSGTW
* Support from other ESFRI projects is unclear as they are currently establishing themselves and their structure through the support projects
* Freelancers are available to provide content for iSGTW, but funds are needed to support this
* US funding for the iSGTW editor is potentially for 5 years giving sustainability for the publication from the US side
* No cost extension of e-ScienceTalk should be possible from the current underspend – but more accurate quarterly effort figures are needed to confirm this
* FP7-Science-in-Society-2013 may have a call open in July the consortium could submit a proposal to, starting in early 2014
* Horizon2020 earliest date for a call to open is 1 January 2014 – this will leave e-ScienceTalk with approximately a year gap between funding

**DISCUSSION**

Partners are in favour of a no-cost extension of e-ScienceTalk if there are sufficient funds remaining, perhaps to 1 August 2013.

Board approves investigation of submitting a proposal to the Science in Society call opening in July

**ACTION**: CG to investigate submitting a proposal to the Science in Society call in July

8. AOB

No further AOB

9. Date of Next Meeting

**Next meeting:** late September 2012 – review rehearsals

**Project review:** 15 or 16 October 2012

**Summary Action List**

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| --- | --- | --- | --- | --- |
| No | Description | Responsible | Date | Status |
| 20110127:2 | Establish a plan for working with the Digital Library – notify EC of end of support and talk to OpenAIRE+ | Catherine Gater / Bob Jones |  | Open |
| 20110127:4 | Request profile pages based on the SSO database from CESNET and resolve confidentiality issues | Catherine Gater |  | Closed |
| 20110511:5 | Contact CRISP, ENVRI, BioMedBridges projects for MoU discussions. | Catherine / Bob | Next PMB | Open |
| 20111018:1 | Allocate checking the trademarking and copyright actions to a member of staff. | Bob Jones | Next PMB | Open |
| 20111018:2 | Advertise the translated GridCafé sites to CHAIN, GISELA and SAGrid. | Catherine Gater |  | Closed |
| 20111018:3 | Send an MoU template or letter of intent to NewWorldGrid via APO. | Catherine Gater | Next PMB | Open |
| 20120117:2 | Confirm the approval of the ToR for iSGTW and confirm next Board meeting | Catherine Gater |  | Closed |
| 20120612:1 | Propose an action plan for the GridGuide for approval by the PMB before the PY2 review | Catherine Gater | Next PMB | Open |
| 20120612:2 | Investigate submitting a proposal to the Science in Society call in July | Catherine Gater | July 2012 | Open |