

Project Administrative Committee 27/03/2012

Claire Devereux, STFC, Chair
Catherine Gater, Project AF Manager
Céline Bitoune, EGI Chief Finance Officer
Sjomara Specht, Finance Assistant

- Y2 payments:
 - PQ4: All costs refunded (5.275ke): paid 16 jan
 - Y1 = total funding accepted = (PQ1 to PQ4)
 - PQ5: adjustment of exceeded advance at the end of PQ4: paid 16 jan
 - Pre-financing initially transferred at the start of the project is excluded from Y1 adjustment
 - PQ6: paid last Friday 23 March
- Subsequent payments:
 - PQ7: Nov-Dec 2011 Jan 2012, few timesheets still opened
 - Payment pending until mid April

- End of Y2: 1 May 2011-30 April 2012
 - Guidelines for costs preparation: available mid April
 - Provide a more detail financial report of Global tasks
 - CB to propose a template by next week for PAC comments
 - Audit certificate Y2
 - Covering Y1 and Y2: KIT, (GRNET), (FOM) , STFC
 - Covering Y2 only: EGI.eu, CISC, CNRS, INFN, CERN
 - Deadlines:
 - costs submissions to PO Office: May 25
 - Costs checking and validation: until June 5
 - NEF completion: by June 16
 - Sending original Form Cs and CF: 18-22 June. Make sure we have them for the review, planned 27-28 June

- NA2 and NA3 merge: Reporting the costs and efforts
 - in task NA2.1: efforts of tasks NA2N-NA3N (funded at 33%)
 - Note: no additional funding in tasks NA2.6-virtual team; short term reporting
 - TNA3.2 + TNA3.3 (Users Support) has been moved to SA1.7. BUT no effort or funding has been moved to SA1.7
 - Global costs and efforts: tasks funded at 50%
 - NA2.2E → NA2.2E
 - NA2.3E → NA2.3E
 - NA2.4E → NA2.4E + NA3.1E
 - NA2.5E → NA3.2E, NA3.3E, NA3.4E

Questions & Answers

- WIKI Pages:

https://wiki.egi.eu/wiki/Project_Administration_Committee

- **Your main contact at the PO office:**

celine.bitoune@egi.eu,

sjomara.specht@egi.eu

