Prof. (Name Project Leader)

Position in the Collaboration (i.e. Chair of the collaboration board of PROJECT X)

Address

XX January 2013

Dear (Name Project Leader),

The European Grid Infrastructure (EGI) is a collaboration of National Grid Infrastructures (NGIs) that serves scientific and industrial research across Europe and beyond. EGI has been active for over a decade in advancing distributed computing and is co-funded by the European Commission and national research councils.

The EGI Council is currently composing a Compendium of EGI Scientific Use Cases in order to evaluate the present status of Distributed Computing Infrastructures (DCIs) and anticipated needs into the future. For this compendium and study to be most relevant, we are incorporating input from user communities, like the one you represent in (PROJECT X).

As such, we would like to invite PROJECT X to participate in this process. EGI will undertake the necessary steps to establish the appropriate communication channels between our teams and your project’s scientific and technical teams. EGI will provide the necessary background information and technical guidance, if needed, to integrate the process successfully.

We plan to present the final version of this compendium by the end of May 2013. Therefore we will be collecting information from user communities in February and March. For this process to work most efficiently we ask that each project designates a contact person responsible for interacting with the EGI team.

We want to stress that this invitation is not limited to user communities that already have a strong background or expertise in using EGI resources. One of the objectives of this study is to precisely identify user communities that have little or no experience with DCIs, but that could benefit from such access in the future if provided with the appropriate services and support. On our web pages we have collected information about current support to user communities, which you might find useful (see <http://www.egi.eu/case-studies>).

We believe this Compendium of EGI Scientific Use Cases will help us all in promoting cooperation, as well as highlighting the opportunities of DCI to research communities, when addressing policy makers on both pan-European and national levels. More importantly we hope that this interaction marks the beginning of a fruitful collaboration between the EGI community and your project as to the provision of adequate services. EGI is looking forward to work together with your technique and scientific experts to provide enhanced services directed towards your specific needs.

Please respond by return email as soon as possible if you are interested in your project being part of the Compendium. (DEADLINE?)

We look forward to a mutually fruitful collaboration,

Signed: (EGI Council Chairman and EGI DIrector)