# CTA VT 7th webex meeting

## Tuesday 21 May 2013

Meeting URL: https://indico.egi.eu/indico/conferenceDisplay.py?confId=1648

### Participants

Alessandro Costa (INAF)

Cecile Barbier (LAPP/IN2P3/CNRS, France)

Claudio Vuerli (INAF, Italy) / Chair and minutes

Daniele Cesini (IGI)

Genevieve Romier (France Grilles)

Giuliano Castelli (INAF, Italy)

Nadine Neyroud (LAPP/IN2P3/CNRS, France)

Richard McLennan (EGI.eu, EGI)

Todor Gurov (Bulgarian Academy of Sciences, Bulgaria)

### Agenda

1. Welcome and acknowledge all participants - apologies received - note any absent members

2. Introduction by Chair with outline of aims of this meeting

3. Acceptance of previous Minutes

4. Review of assigned actions & task progress reports

5. Items for discussion

6. Next steps

7. Details of next meeting date, time, purpose

8. AOB

### Minutes

**1. Welcome and acknowledge all participants - apologies received - note any absent members**

Mariusz Sterzel is sick so he isn’t able to attend. Gergely Sipos is away this week.

**2. Introduction by Chair with outline of aims of this meeting**

The VT coordinator highlights that the webex conference will be mainly dedicated to: 1) close the gathering process of CTA user requirements related to Science Gateways and to the SSO system (task 2); 2) prepare the webinar on SSO systems that will take place on Thursday 23 May; 3) plan the activity of the task 3 that will take place in the next weeks.

**3. Acceptance of previous Minutes**

The minutes of the previous webex meeting (29 April 2013) are accepted.

**4. Review of assigned actions & task progress reports**

Task 1 (Claudio) / Actions: 1.2, 3.1

Both actions **1.2** and **3.1** are closed. C. Vuerli will do a final check on the spreadsheet provided by Richard McLennan to verify if someone added new information, thereafter the file where members of the VT are grouped on a per country and on a per activity basis will be definitely frozen and made available on the wiki page of the VT.

Task 2 (Nadine) / Actions: 4.2, 4.4, 4.5, 5.1, 5.2

Action **4.2** is closed.

Actions **4.4** and **4.5** are kept open given that Brook is not attending the webex conference. They will be verified with him via e-mail or in the context of the webinar of the next Thursday 23.

Actions **5.2** and **6.1** are closed. If further URs will be provided by the Bulgarian CTA community in the next days, they will be incorporated in the UR document by Nadine. In any case this document can be considered consolidated and in a good shape to be used for the activity of the task 3 of the VT.

Task 3 (Gergely)

No news to report about task 3.

Other actions

Action **6.2** is closed**.** The webinar is going to take place in two days and an abstract for it is available on the associated Indico page.

**5. Items for discussion**

None.

**6. Next steps**

In view of the completion of activities related to task 3 of the VT the following new actions are open:

Action 7.1 - Claudio to contact Gergely with regards to completion of Task 3. Claudio will provide details of 3 assistants for the task, 1 each from PL, IT and FR. Richard McLennan emphasized that it would be vital for these 3 to be ready to start at 100% performance from day one as there is little time for learning.

Action 7.2 – Claudio to provide a name for IT conribution / input to Action 7.1 above (i.e. to Gergely)

Action 7.3 – Mariusz to provide a name for PL conribution / input to Action 7.1 above (i.e. to Gergely)

Action 7.4 – Genevieve to provide a name for PL conribution / input to Action 7.1 above (i.e. to Gergely)

Action 7.5 – Richard McLennan to provide Claudio with copy of template final report so that the broad idea of the conclusions and recommendations can be seen at this stage. The format is not so important as the overall idea of knowing what “the aim of the story” is before starting to write a very long report - it helps make the job a little simpler.

**7. Details of next meeting date, time, purpose**

The next CTA VT webex conferences will be held in the following dates:

* 8th webex conference on Monday 10 June at 2:00 pm.
* 9th webex conference on Friday 21 June at 2:00 pm.

**8. AOB**

None.