**ACTION LIST ISGTW BOARD MEETING, JULY 22, 2011**

9am Chicago /4pm Geneva

**Summary of Actions**

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| ACTION | RESPONSIBLE | DEADLINE | Status |
| 20101209:1 The EU side to look for one additional person for their side of the Board; Bob to keep all informed | Bob Jones | 22 July | EU is still looking; to address further in the part of the July 7 agenda marked “Board Composition” |
| 20101209:2 Mission statement to be revisited in summer 2011, well after the relaunch is finished. | Board | 22 July | Agenda point “Review of Mission Statement” |
| 20101209:3 Tag hierarchy | Editorial team | 22 July | To be discussed at Fermi meeting before 22 July |
| 20110407:1 Circulate draft marketing strategy before the beginning of May. | Jacqui Hayes | 1 May | ACHIEVED – Recommend to close |
| 0110407:2 Board to discuss name change at next board meeting | Catherine Gater | 22 July | Agenda point “Trademarking and new name” |
| 20110407:3 Check geographical boundaries of Fermi’s name check. | Miriam Boon | 22 July | Waiting for an answer from the lawyer on this one |
| 20110407:4 Register “iSGTW” in Switzerland as a trade mark, and register in EU if possible. | Bob Jones | 22 July | ACHIEVED – registered in 3 classes, checks in France, UK, Benelux and US. Recommend to close. |
| 20110407:5 Investigate costs involved with registering “iSGTW” as a trade mark in US and register if possible. | Miriam Boon | 22 July | Costs and timeline identified. Determined that unless we decide to keep iSGTW as a name, that the process is too lengthy (7 months to two years for approval) and expensive to be worthwhile. |
| 20110407:6 Find out how Fermilab will respond to future legal challenges to a new name and to iSGTW | Miriam Boon | 22 July | Lawyer response not very clear |
| 20110407:7 Circulate proposal for creative commons licences and copyright covering content | Catherine Gater | 1 May | Attached to agenda for discussion. Discuss under “Trademarking iSGTW and new name” |
| 20110407:8 Update on removing bots form mailing list | Miriam Boon | 22 July | Collaborated to develop a list of likely spam accounts, and drafted a letter to them warning that their account was in danger of being deleted. Working on getting an update on this from Xenomedia in order to find out if that email has been sent and/or the non-responders have been removed. |
| 20110407:9 Board members to discuss bi-weekly contribution of editorial material from the US side. | Catherine Gater | 22 July | Editorial team working on this during F2F meetings this week. Cover under agenda point “Publishing process” |
| 20110407:10 Propose a process for handling controversial stories to give board early warning, including for breaking news | Miriam Boon and Jacqui Hayes | 22 July | Draft to be presented on 22 July |