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| **Meeting:** | Security Policy Group (SPG) |
| **Date and Time:** | 16 September 2011 – 11:00-13:00 |
| **Venue:** | Telecon |
| **Agenda:** | <https://www.egi.eu/indico/conferenceDisplay.py?confId=605> |

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# Participants

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| --- | --- | --- |
| **Participants** | **Abbr.** | **Organisation** |
| **David Kelsey**  | DK | STFC SPG Chair |
| **Damir Marinovic** | DM | EGI.eu Policy Development Officer (Secretary) |
| **David O’Callaghan** | DO | TCD |
| **Riccardo Brunetti** | RB | INFN |
| **Romain Wartel** | RW | CERN |
| **Antonio Perez Perez** | AP | CERN |
| **Michel Drescher**  | MD | EGI.eu Technical Manager |
| **Oxana Smirnova** | OS | NDGF |
| **Peter Solagna**  | MD | EGI.eu Operations Officer |
| **David Groep** | DG | Nikhef |

AGENDA BASHING

DK presented the agenda points. The main focus of the meeting will be discussion about the Service Operations Security Policy which has now completed the period of external consultation. There were no objections or additional points from the participants.

# MINUTES AND ACTIONS FROM 31 AUGUST 2011 MEETING

Minutes from the previous SPG meeting held on 31 August were approved.

DK checked with other SPG members the action list from the previous SPG meeting (those numbered 05/nn). A full review of all other actions will be done at the face-to-face meeting in Lyon (20th Sep).

# ITEMS OF BUSINESS

## Editorial team: Service Operations Security Policy

DK: Aim of this meeting is to finalise the "external" consultation and have a “final call” draft for PDP. DG: There were two sets of comments: first set from OS, Jeff Templon and Federico Carminati and second set from TF concerning glossary clarification on what is infrastructure and Resource Centre (RC).

DG: First set of comments is concerned with difference between responsibility and liability. There is a concern from RC: Infrastructure will propose but we are not liable. It is good principle RC by participating in Infrastructure, if they harm infrastructure they are given liability. We ask RC to take responsibility and liability for things, not to ask to conceptual infrastructure in a whole. Their question is: If you are not responsible why we should be? DK: We added “other” RC specifically for VO deploying Virtual Boxes on RCa on RCb. Phrase hosting provider clear, not in the glossary? DK: Acting as service hosting provider - added to point number 8 DK: We should change also point 3 DG: TF had comment on number 3 – agreed to reword as the “Infrastructure organization”. DG: It would be more specific for others, for example it would be hard to use it in USA. DK: Infrastructure definition applies in many places. DG: Infrastructure Organization – management and accompanying elements of infrastructure. DK: Infrastructure Management? DG: Maybe not the best term. PS: Point 8 - There is no warranty for Infrastructure Site managers that are not responsible for service if they are not directly involved. DG: Infrastructure Organization its so far relevant. DK: Agree. DO: Infrastructure Organization or Infrastructure Management Organisation. DK: We should put it in glossary as a management of operational teams.

DG: For point 2 there was comment from TF. We want both of them explicitly mentioned. DK: Do we want to include hosting of service? Not adding Infrastructure Organization for point 4, 5 10,11. Need to go through the rest of the text to see where to put Infrastructure Organization and where to put IT Infrastructure. PS: Definition of IT infrastructure in the glossary includes software. DG: Yea, but software is provided by the Organisation. PS: OK. DG: Number 11 - just an infrastructure. DO: In order to be compatible with glossary to use explicitly IT infrastructure; to focus on technical side. The term Resource Infrastructure can be used as synonymous with Infrastructure Organization? DG: Glossary term is too vague to be used here. DO: OK, agree. DK: I like either IT infrastructure or IT organisation. Infrastructure should appear on its own. DG: For point 3 infrastructure is used in both ways. Should we make that explicit – IT infrastructure And Infrastructure Organization? DK: Agreed.

DK: TF comment - Reference to the escalation procedure. We did not give one because we don’t have one. Anybody seen one? DG and PS: We did not see. PS: In the template for MoUs for RP there are some clues; simple suggestions for escalation procedure. DK: Maybe to discuss with TF next week.

DK: There are two things to be done. First, discuss the general statement to be added to all new policy documents (i.e. this document is part of a set and should be interpreted together with all other documents) and to agree with TF what is the correct way to address references ***(action 06/01).*** Second, we should inform the people who commented as to the changes that have been made. DG: We did not make any substantial changes just minor changes, mostly compliance and adjusting with the glossary. DK: In this stage, we are not looking for further comment we look for finalisation.

DK: Could DG please give a 15 min presentation on the policy draft on SP session on Technical Forum in Lyon? DG: Agreed.

## AOB

DK: The agenda for the face-to-face SPG meeting at the Technical Forum is to review more closely our work plan and open actions, the revision of SPG Terms of Reference, revision of top-level Security Policy and final discussion of the Service Operations Security policy.

## Date for Next Meeting(s)

Next SPG meeting will be held at TF in Lyon on 20th September 2011.

# Actions

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| **ID** | **Resp.** | **Description** | **Status** |
| **01/02** | DK | Invite all EGI.eu Council participants to nominate a voting member of SPG | ONGOING |
| **01/04** | SA | License statement, to make more compact and explain how external partners should mention it | ONGOING |
| **01/05** | DG | Provide English translation for Dutch data protection law, art. 35(?) | ONGOING  |
|  |  |  |  |
| **01/07** | DG&DK | Go through digital agenda items related to trust and security | ONGOING |
|  |  |  |  |
| **01/09** | DK | Get rid of “site registration security policy” at the same time as the updated site operations policy is approved | ONGOING |
| **01/12** | DK | Ask TERENA if they have policies in the area of cloud to be considered as base for new top level security policy | ONGOING |
| **02/01** | DK | Ask members to check whether their entry in the membership list is correct | ONGOING |
| **02/07** | DK | Investigate whether the document Security for Collaborating Infrastructures (SCI) overlaps with existing CSIRT agreements | ONGOING |
| **02/08** | DK, SA | Investigate possibility of involvement of Balboni during SPG work on drafting the Data protection policy and what we could offer to him  | ONGOING |
|  |  |  |  |
| **03/02** | SA | Ask Steven Newhouse about possible mode of collaboration with the PRACE | ONGOING |
|  |  |  |  |
| **03/06** | DK | Have a look at potential terms and definitions conflicts that are currently present in the common glossary draft | ONGOING |
| **03/07** | DK and PDT  | Define terms and definitions that should be included in the Common Glossary after the Service Operations Security Policy is finalised  | ONGOING |
|  |  |  |  |
| **05/01** | DM | Send ToR with draft amendments to SPG mailing list | CLOSED |
| **05/02** | DK | Define General statement in introduction part for every policy  | ONGOING |
| **05/03** | DK | Create MS Word format of the VM endorsement and operations policy draft and store it to EGI document repository  | CLOSED |
| **05/04** | DK | Create doodle pool for the next week SPG meeting | CLOSED |
| **06/01** | DK | Agree with TF what is the correct way to address references, especially to the escalation procedure | NEW |

Minutes prepared by Damir Marinovic, 21.09.2011

Minutes Approved SPG Chair David Kelsey

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