iSGTW Advisory Board Meeting Minutes

Monday 14 November from **08:00** to **09:00** (US); 17:00 to **18:00** (Central European Time)

## Present

*Chair:* Catherine Gater

*Present:* Ruth Pordes, Paul Avery, Steven Newhouse, Bob Jones

*Editors:* Jacqui Hayes

*Apologies:* KY, VH, SL, MB

*Minutes:* Jacqui Hayes and Catherine Gater

## Proceedings

#### Opening of the meeting and formalities

##### Approval of agenda

Agenda was approved.

##### Approval of previous minutes

The minutes from October 4, 2011 were approved.

##### Review of actions

|  |  |  |  |
| --- | --- | --- | --- |
| ACTION | RESPONSIBLE | STATUS | REVIEW |
| 20111004:1 Pursue the volunteer/desktop grid organizations to promote iSGTW.  | Jacqui Hayes | Open | Remains open |
| 20111004:3 Review page to check text from supporting document is not in conflict with the text on the site. | Board | Closed | Reviewed by the Board, no conflict between the mission statement and the website. |
| 20111004:4 Work with XSEDE & PRACE to get their level of engagement up to a level that the board is happy with.  | Catherine Gater/Steven Newhouse | Open | Remains open |
| 20111004:5 Edit Terms of Reference for the Board reflecting discussion and decisions of this board meeting. | Steven Newhouse | Closed | Revised ToR circulated to the Board |
| 20111004:6 Add Jen Nahn to preview list | Jacqui Hayes/Miriam Boon | Closed | Jen added to the preview list |
| 20111004:1 Arrange liaison between Xeno and QMUL on hosting of the site (but not development). | Catherine Gater | Open | With QMUL |
| 20111004:1 ask Xeno for a technical solution for obtaining a list of who the issue is sent to each week and the cost of any associated development | Miriam Boon | Closed | 4 hours work for $600 – wrapped in with the action 20111114:1 |
| 20111004:1 draft a letter to Xeno asking for a written response about the failed newsletter send out on September 14. (MB to forward email exchange with Xeno to board) | Catherine Gater/Miriam Boon | Closed | Email summary of the issue sent to the board – wrapped in with 20111114:1 |
| 20111004:1 MB and JH to send around possible name-based suggestions within two weeks. | Jacqui Hayes/Miriam Boon | Closed | Further research around d-science and e-science. |

##### Review of actions

JH reported that MB had a conversation with Xenomedia: the only way to confirm every sent email address is to get Tilted to log the email as it goes out each week. Since there is currently no way to do this, Tilted would have to develop a method. They estimated that it would take approximately four hours, and their rate is $150/hour.
RP said that there is a list of things Xenomedia still need to do and committed to doing, and that RP, KY and MB were going to meet with Xenomedia to discuss the list.

JH said that the editors already had a list, and that there were a number of things that were broken and needed fixing.

ACTION: JH/MB to send out the to-do list to the Board, marked with ‘broken’, ‘not yet done’, or ‘additional work’.

ACTION: RP, CG & SN to talk to other contacts at XSEDE and elsewhere about pursuing their involvement in iSGTW.

ACTION: CG to follow up with the appointment of the Asian editor with ASGC.

#### Status report

JH stated that the only complete month since the previous board meeting was October.

The website traffic in October was very strong – in fact, it was the biggest month in the history of iSGTW, with more than 32,000 views, and an average of more than 3 minutes on page.

In addition, iSGTW flyers were handed out at the Frankfurt bookfair in Germany. The flyers consisted of 250 copies each of two articles (500 in total) about LHC@Home to match a stand at the fair.

Top stories in the last three months were:

1. Accelerate physics with your computer, 7427 views
2. Small Sun on Earth 785 views
3. Don’t stop the beat 713 views
4. Hunt Higgs on your Android 702 views
5. Internet of things 664 views

The number 1 story was re-tweeted by CERN, hence the much larger number of views compared to the other top stories. Institutions generating stories are also encouraged to tweet through their accounts.

The editors are also planning to set up a Google+ institutional page.

ACTION: JH to pursue other influential Twitterers interested in technology, such as Stephen Fry.

#### Mission Statement and supporting document

DECISION: The mission statement and supporting document was approved by the board.

#### Terms of reference for board members

DECISION: The TOR can be used when approaching contacts at XSEDE and PRACE, with a small amendment to the text about contributing partners (as they have not officially been recruited yet).

#### Website hosting

CG reported that QMUL was liaising with Xenomedia and Tilted about moving the hosting to QMUL.

#### Naming the publication

CG reported that three names were presented to the e-sciencetalk reviewers and project officers at the European Commission: The Analytical Engine, the Punch Card, and Ada Lovelace Magazine. However the reception was lukewarm and they had other suggestions, such as d-science and ddd-science (distributed, data, digital).

Abbreviating to 3D-science could be misleading if it makes people think of visualization rather than computing.

RP said that the list of possible names was presented to the OSG council, who did not like the names but would prefer to keep iSGTW.

PA added that the OSG council said that the word ‘e-science’ was no longer considered to be largely European and thus any name play on this could be acceptable.

Contributions in terms of effort and funding to be sought from:

OCI
RENCI – Reagan More, Andrew Grimshaw
Futuregrid – Craig Stewart (Indiana)
CASC – Amy (Clarkson)
OSG Council – Vicky Hall
Compute Canada/Cybera/Canarie – Jill Kowalchuk, Rob Simmons, Jana Makar, Walter Stewart

ACTION: Editors to explore availability of e-science and d-science related URLs and add to the name document.

#### AOB

DECISION: The Christmas break for iSGTW will be the 28th of December and the 4th of January.

#### Next board meeting

The next board meeting will take place towards the end of January or early February 2012.

## Summary of Actions

|  |  |  |  |
| --- | --- | --- | --- |
| ACTION | RESPONSIBLE | STATUS | REVIEW |
| 20111004:1 pursue the volunteer/desktop grid organizations to promote iSGTW.   | Jacqui Hayes | open | Next Board Meeting |
| 20111004:4 work with XSEDE & PRACE and others to get their level of engagement up to a level that the board is happy with.  | Catherine Gater/Steven Newhouse/Ruth Pordes | Open | Next Board meeting |
| 20111114:1 Send the to-do list for Xenomedia to the Board for prioritization. | Jacqui Hayes/Miriam Boon | Open | ASAP – before RP, KY and MB meet with Xenomedia. |
| 20111114:2 Follow up with ASGC on the appointment of the Asian editor. | Catherine Gater | Open | Next Board meeting |
| 20111114:3 Pursue people with large numbers of followers on Twitter. | Jacqui Hayes | Open | Next Board meeting |
| 20111114:4 Update the ToR with final edits on contributing partners. | Steven Newhouse | Open | Next Board meeting |
| 20111114:5 Editors to explore availability of e-science and d-science related URLs and add to the name document. | Jacqui Hayes / Miriam Boon | Open | Next Board meeting |