Meeting	PMB, Face to face, CERN
Editor	Catherine Gater
Meeting date	18 October, 2011
Attendees	EGI.eu: Steven Newhouse (Skype), Catherine Gater
	QMUL: Steve Lloyd
	APO: Andre-Pierre Olivier
	CERN: Bob Jones
Apologies	
Absent	Imperial: Dave Colling
Distribution	PMB members

1. Minutes of the last meeting

    a. No corrections to the previous meeting minutes.

2. Actions from the last meeting

ACTION	DESCRIPTION	RESPONSIBLE	DATE	STATUS
20110127:2	Establish a plan for working with the Digital Library	Catherine Gater		Feed from iSGTW on DL website. Following up on the upload page. **OPEN**
20110127:4	Request profile pages based on the SSO database from CESNET	Catherine Gater		Can be done in theory but some privacy issues. Lack a place to display these – building a People Bay in e-ScienceCity **OPEN**
20110511:1	Review copyright and trademarking paper	PMB	18 May	Recommended actions implemented **CLOSED**

20110511:3	Look at the trends in traffic to the translated GridCafé sites	Catherine Gater	Next PMB	Stats gathered – presented on the slides **CLOSED**
20110511:4	Make EGI.eu visible on the GridGuide site	Catherine Gater	Next PMB	EGI.eu added to GridGuide at http://www.gridguide.org/grid guide_content.php?id_ge=76 **CLOSED**
20110511:5	Contact EUDAT and ESFRI cluster projects via PMB contacts	Catherine / PMB	Next PMB	Discussions with BioMedBridges and ENVRI. No response yet from CRISP. Ready to sign with EUDAT and SHIWA. **OPEN**
20110511:6	Request a project review date from the Project Officer	Catherine Gater		Date agreed – 8 November 2011 **CLOSED**
20110511:7	Raise the GridTalk final payment to partners with the QMUL EC projects office	Steve Lloyd		Payment made **CLOSED**

DISCUSSION

Digital Library

Tell the Commission that the library is essentially inactive and we have done what we can to add content and enable access.

Creative Commons

Someone needs to check that the actions and recommendations in the paper have been carried out.

ACTION: Bob to allocate checking the trademarking and copyright actions to a member of staff.

MoUs
Bob to follow up MoU with CRISP
The EUDAT and SHIWA MoUs are ok to sign

Translated sites statistics
The visits to the translated sites are small percentages of the total traffic (French 7.5%, Spanish 4.5%) and traffic has tailed off since the launch.
Does this low traffic show a lack of push or a lack of interest, either in translated materials, or in the subject matter itself?
We could try pushing these with CHAIN, GISELA and the Africa projects to increase traffic.

ACTION: CG to advertise the translated GridCafé sites to CHAIN, GISELA and SAGrid.

4. Report from PM (see slides at https://www.egi.eu/indico/conferenceDisplay.py?confId=657)

DISCUSSION

WP1: e-ScienceBriefings

Recruitment to Manisha's post.
- We should mention to the EC that there is a window for flexibility on using outside consultants for GridCasts while QMUL is recruiting to replace Manisha.
- The next e-ScienceBriefing should be on a subject that is accessible for the new person to produce.
- Impact indicators – the eNVENTORY project could be helpful (still has a year to run)
- Public access to data – Salvatore Mele (CERN) would be a useful contact
- FP8/Horizon2020 – this is the main area of activity for the EC at the moment, to get countries signed up to funding this
- Visualising science & modelling – this should be the next topic, can also include information about commercial activities in this area. Manisha to work on a draft outline before she leaves, with contact points.

WP2: GridCafe

e-ScienceCity
- The next area of e-ScienceCity to be developed is volunteer computing / desktop grids.
- Watch out for the fact that while this is a good way to publicise the work widely, the academic results are not coming from this community but from the academics eg LIGO.
- We need to assess how long it will take to deliver all the sections in the e-ScienceCity – the rate determining step will be generating the content, as the technical framework is now built.

CESNET SSO people list.
This can be included in the People Bay – the SSO database can display a 'page' per person with their SSO details included. We can display this on e-ScienceCity from an xml feed. We could also give people access to update and add to their own profile. However, there are confidentiality issues with the data – we could email people and ask them to log in to confirm

they are happy for us to use their data. Or add a pop up message whenever someone logs in to their record. To add new people we could add them through the SSO interface and put them in an e-sciencetalk group that does not give access to other EGI tools, but is just a way to 'feed' the People bay pages.

<mark>ACTION: There is an open action on CG to talk to CESNET about the confidentiality issues in displaying SSO data.</mark>

GridCast name
- This is a good succinct name – e-ScienceCast does not work as well.
- Should check any new name for availability
- Redesign the page without a new name for now.

GridGuide
- Persuading people to add new sites takes a lot of effort, as does making sure they keep them up to date.
- Could instead tag ALL database content eg projects, people, articles, blogs as being from a site or country.
- This content could then be displayed through a map interface – similar to the EGI trainers and events map interface at http://www.egi.eu/user-support/ngi_support/
- The e-ScienceCity should be the main shop window and could include GridGuide.
- Need to make sure there is information that is displayed when you click on a site in the RTM that is linked to the GridGuide.

WP3: iSGTW

- There still seem to be issues going missing eg for Steve Lloyd
- Pursue this through the iSGTW Advisory Board actions, including the move of hosting.
- ASGC has interviewed a possible candidate for Asia Pacific editor.

3. Status of Deliverables and Milestones

Covered in the PMs report.

4. Review of risk register

R1 (recruitment/retention difficulties)– raised from 6 to 9 as a post is vacant from 18 November
R3 (uncertainty of subcontracting costs)– lowered from 9 to 6 and e-concertation costs are clearer
R4 (lack of future funding) – raised from 3 to 6 due to first year being complete
R7 (US funding stops) – increased from 6 to 9 due to drop in OSG funding and threat to development costs
R8 (technical failure) – increased from 4 to 6 due to problems with emailing iSGTW
R10 (failing to reach the audience) – lowered from 6 to 3 due to increased social media outreach

5. Project Issues

- Transfer of 7390 CHF to CERN for e-Concertation as meeting hosts
- Search and trademark registration fees for iSGTW name of about 1000 Euros
- 1000 Euros a month for iSGTW development costs might be needed if Fermilab funding is pulled
- Additional searches for iSGTW new name and any others will have to be funded.

The PMB should also address sustainability in the next 12 months.
GridCast takes minimal effort but iSGTW needs funding for the full time posts, for example.
e-ScienceCity is the brand to develop in future funding proposals– co development of 2D and 3D sites is unique.
Consider a follow up proposal in a call in late 2012 if there is a suitable topic.

6. AOB

APO suggests to establish a more formal link between e-ScienceTalk and NewWorldGrid.

ACTION: CG to follow up on sending an MoU template or letter of intent to NewWorldGrid via APO.

7. Date of Next Meeting

Next meeting: post review report – January 2011

Summary Action List (including PMB meetings 1-3)

No	Description	Responsible	Date	Status
20110127:2	Establish a plan for working with the Digital Library	Catherine Gater		Open
20110127:4	Request profile pages based on the SSO database from CESNET and resolve confidentiality issues	Catherine Gater		Open
20110511:1	Review copyright and trademarking paper	PMB	18 May	Closed
20110511:3	Look at the trends in traffic to the translated GridCafe sites	Catherine Gater	Next PMB	Closed
20110511:4	Make EGI.eu visible on the GridGuide site	Catherine Gater	Next PMB	Closed
20110511:5	Contact CRISP, ENVRI, BioMedBridges projects for MoU discussions.	Catherine / Bob	Next PMB	Open

20110511:6	Request a project review date from the Project Officer	Catherine Gater		Closed
20110511:7	Raise the GridTalk final payment to partners with the QMUL EC projects office	Steve Lloyd		Closed
20111018:1	Allocate checking the trademarking and copyright actions to a member of staff.	Bob Jones	Next PMB	Open
20111018:2	Advertise the translated GridCafé sites to CHAIN, GISELA and SAGrid.	Catherine Gater	Next PMB	Open
20111018:3	Send an MoU template or letter of intent to NewWorldGrid via APO.	Catherine Gater	Next PMB	Open