Collaboration Board Minutes

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Date 4/6/12

Meeting	EGI-InSPIRE Collaboration Board
Editor	Rob van der Meer, Steven Newhouse
Chairman	Dieter Kranzlmüller
Meeting date	29 March, 2012
Meeting Place	LRZ, Garching by Munich, Germany

Attendees

Attendee list Collaboration Board Meeting 29 March 2012, Garching by Munich, Germany			
Country		**Primary Contact**	**alternate Contact**
Albania	AL		
Armenia	AM		
Australia	AU		
Bulgaria	BU		Emanouil Atanassov
Belarus	BY		
CERN	CERN	David Foster	Bob Jones
Switzerland	CH	Simon Leinen	
Cyprus	CY		Maria Poveda
Czech Republic	CZ		Miroslav Ruda
Germany	DE	Dieter Kranzlmüller	
Germany	DE	Achim Streit	
Denmark	DK	Anders Waananen	
Estonia	EE		
EGI.EU	EGI.eu	Celine Bitoune	
EGI.EU	EGI.eu	Catherine Gater	
EGI.EU	EGI.eu	Rob van der Meer	
EGI.EU	EGI.eu	Steven Newhouse	
EMBL	EMBL		
Spain	ES	Isabel Campos Plasencia	
Finland	FI	Vera Hansper	
France	FR	Vincent Breton	
Georgia	GE		
Greece	GR	Panos Louridas	
Croatia	HR		Dobriša Dobrenić
Hungary	HU	Csaba Hajdu	
Indonesia	ID		
Ireland	IE	David O'Callaghan	
Israel	IL		
Italy	IT	Mirco Mazzucato	

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Japan	JP		
Korea	KR	Soonwook Hwang	
Lithuania	LT		
Latvia	LV		
Moldova	MD		
Montenegro	ME		
Macedonia	MK	Boro Jakimovski	
Malaysia	MY		
The Netherlands	NL	Maurice Bouwhuis	
Norway	NO	Jacko Koster	
NORDUNET	NORDUNET		
Philippines	PH		
Poland	PL	Aleksander Kusznir	Andrzej Ozieblo
Portugal	PT		
Romania	RO		
Serbia	RS		
Russia	RU		
Sweden	SE		Erwin Laure
Singapore	SG		
Slovenia	SI		
Slovakia	SK	Ladislav Hluchý	
Thailand	TH		
Turkey	TR	Onur Temizsoylu	
Taiwan	TW	Simon C. Lin	
United Kingdom	UK	Claire Devereux	

Apologies

Absent

Distribution CB members

Meeting page: https://www.egi.eu/indico/conferenceDisplay.py?confId=581

1. 11:00 - 11:05 Opening and Welcome (5') by Dieter Kranzlmüller (BADW)

Welcome by the local host Dieter Kranzlmueller, who, following tradition is the chair of the CB meeting.

Note taker proposed to be Rob van der Meer, accepted by acclamation.

No changes in the agenda.

Any item for the AOB? No

[27 people in the room.]

2. 11:05 - 11:35 Project activity since Lyon (30') by Steven Newhouse

11:06
Distributed slides provide a summary of the project activity since September 2011.

Effort in PQ6 in WP2 and WP3, had some corrections since the PMB meeting yesterday (28/3/12) in the percentage effort figures that had raised concerns. Following the corrections, the numbers are now aligned with PQ5. The effort in the new WP2 (including the old WP3) is lower than expected in PQ7 (70%) and is most likely to be caused by start-up delays in the NGIs while changing roles during that quarter.

VTs (Virtual Teams) have started up and seem to be performing well. During the week some new topics for VTs have been identified during various meeting. There are NGIs engaging in the current VTs, but it has to be clearer when the commitment is real or only a place holder while they look for staff to commit directly into the VT.

Any questions? No

3. 11:35 - 12:05 Proposed DoW changes PY3 & PY4 (30') by Steven Newhouse

11:27
Proposed DoW changes PY3 & PY4 are described in the slides following detailed discussion in PMB meeting yesterday (28/3/12). We do not have to decide today, but we need to understand in the near future what is our vision for organising the coordination of EGI Global tasks.

New Global Task activity
Q(uestion): Did you discuss this?
A(nswer): This is only a proposal.

Q: It is possible that all the documents are available a few weeks in advance, as all these changes need to be discussed in the NGIs. Can this be done?
A: This is noted.

R(remark): you want to reduce 1st line support and bring it together with 2nd line support. It might look strange towards reviewers, since we are aiming to attract new communities; we need a good story to reduce the 1st line where these new users will be supported.

R: Comparing number of ticket vs. effort is not that easy possible, as it is not recorded what effort is connected to a particular ticket.
A: There is an assessment by the task leaders to what balancing is needed

A: The support for new users might be handled in the user community. The main point is that we need to be flexible to allocate effort. At the moment these are spread over two WPs and tasks.

There will be no quick amendments. We have a Year 1 amendment session with the EC open, which we will finish before we start implementing these changes. This amendment session opened late due to a bug in the participant portal NEF. New changes will be presented to the reviewers at the Year 2 review for their comment, and will be amended through a new amendment session after that.

Questions?

Q: Can we move effort within the JRU? This was not possible before in EGEE.
A: There is a table in the CA with the amount of effort by partner. If you want to reallocate effort within the JRU, just send a new table with proposed changes to the Project Office. Although these changes are authorized and generally do not require a formal amendment, the validation of the Project Officer prior to the changes is mandatory. Therefore the EGI-InSPIRE Project Office can act upon the request but will only implement these changes once they have been approved by the Project Officer.

Q: Is there a way to report unfunded effort? This is not about the part where we get partially refunded **but for related effort that is not funded at all**.
A: In the second version of PPT it will be possible to report unfunded effort. Practically speaking, the funding ratio for each member can be entered precisely in the member form. As a reminder, the current version enables you only to enter 1 or 0 ie 100% or 0%. Thus in V2, you can add an exact percentage, i.e 50% for a part time employee. And if this ratio is entered at 0% then no costs will be recorded, neither eligible nor estimated costs.

Q: Are you planning to take proposals to the reviewers?
A: The timeline is: We have 1.5 months to iterate on the changes until the May 14 PMB meeting and then to propose this to the reviewers.

Q: How will partners be involved in the new Cloud task?
A: Let Steven Newhouse or Michel Drescher know if your NGI wants to commit effort and from there we will see what changes of the DoW are needed.

4. 12:05 - 12:25 AOB by Dieter Kranzlmüller

12:06

- Next CB meeting will be during the EGI Technical Forum in Prague (17-21 September 2012).

12:08 Close
[31 people in the room]